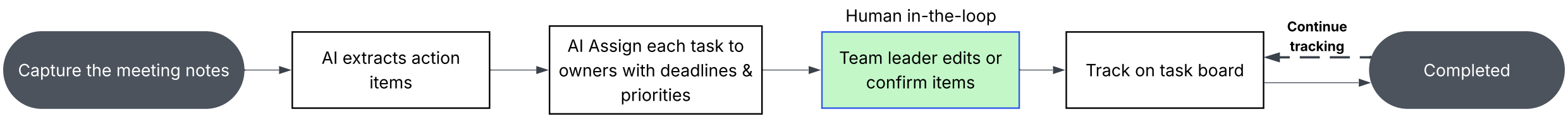
TaskIt

An app for busy team leads that turns meeting notes into reviewed action items so they can make sure every follow-up has an owner and a deadline and gets done.



Meeting details:
- Transcript
- Date
- Time
- Attendees

Default assignment are flagged as "AI-assigned, please review"
- No owner mentioned - team lead, and
- No deadline mentioned - 5 business days

To do → In progress → Done
Flag missed deadline